

**Grant Agreement 101060922**  
**Innovative methodology to prevent and mitigate diffuse pollution from urban  
water runoff - WATERUN**  
**AGENDA OF KICK OFF MEETING**  
**28<sup>th</sup> and 29<sup>th</sup> of June 2022**  
**On-line meeting by Microsoft Teams**

**Tuesday 28<sup>th</sup> of June**

<b>ITEM</b>	<b>START</b>	<b>END</b>	<b>PRESENTER</b>
Welcome	9:30	9:35	<b>AIMEN</b>
<ul style="list-style-type: none"> <li>• Adoption of agenda</li> <li>• WATERUN: project outlook</li> </ul>	9:35	10:00	<b>AIMEN</b>
Presentation of each partner (5 min each one): AIMEN, UDC, DCU, TUB, UFZ, UNIVPM, AU, VIAQUA (CETAQUA), TILIA, SEECON, OIEAU, WAREG, UJ, AV	10:00	11:30	<b>ALL</b>
<b>Coffee Break</b>	11:30	11:45	
Review of Project Work Plan <ul style="list-style-type: none"> <li>• Objectives and Schedule of the project</li> <li>• Work packages</li> </ul>	11:45	12:15	<b>AIMEN</b>
Financial and Legal issues <ul style="list-style-type: none"> <li>• Consortium Agreement</li> <li>• Motion - Appointments in WATERUN (PSC, IB, WPL)</li> <li>• Motion – Pre-financing distribution</li> <li>• Administrative management (CEFU-financial report internal)</li> <li>• Financial reports (official)</li> </ul>	12:15	12:45	<b>AIMEN</b>
Comments & Questions	12:45	13:00	<b>All</b>
<b>END OF FIRST DAY</b>			

## Wednesday 29<sup>th</sup> of June

ITEM	START	END	PRESENTER
Welcome	8:55	9:00	AIMEN
<b>WP1: Co-creation process &amp; WATERUN Framework</b> Discussion and work to be done (See following page)	9:00	9:30	SEECON
<b>WP2: Advanced monitoring strategies for diffuse pollution control</b> Discussion and work to be done (See following page)	9:30	10:00	DCU
<b>WP3: Modelling tools for UWR management</b> Discussion and work to be done (See following page)	10:00	10:30	TUB
<b>Coffee break</b>	10:30	10:45	
<b>WP4: Performance and assessment of GI</b> Discussion and work to be done (See following page)	10:45	11:15	AIMEN
<b>WP5: Risk management tools &amp; guidance for decision making</b> Discussion and work to be done (See following page)	11:15	11:45	UNIVPM
<b>WP6: Exploitation, Dissemination &amp; Communication</b> Discussion and work to be done (See following page)	11:45	12:15	OIEAU
<ul style="list-style-type: none"> <li>Action plan during the first semester</li> <li>Date and venue of next meeting</li> </ul>	12:15	13:00	AIMEN/ALL
<b>END OF MEETING</b>			

## **Kick-off meeting content and important remarks**

### **Tuesday 28<sup>th</sup>**

#### Welcome (9:30 - 9:35):

Connection by the facilitated link of Teams and welcome.

#### Adoption of agenda and project outlook (9:35 - 10:00):

AIMEN will present the KoM agenda, concept and general aim of the Project.

#### Presentation of each partner (10:00 – 11:30)

WATERUN partners will present their affiliation and Institutions in only 5 min/partner. They will include their expertise related to objectives and their roles in WATERUN project.

#### Review of Project Work Plan (11:45 - 12:15):

A brief explanation of the WP objectives will be shown as well as the deliverables and milestones to be achieved.

#### Financial and Legal issues (12:15 – 12:45)

The Consortium agreement will be formally accepted; appointments of the official management figures (PSC, IB, WPL); and pre-financing distribution will be adopted. Explanation of the administrative management and financial reports.

### **Tuesday 29<sup>th</sup>**

#### Presentation/discussion of each WP (9:00 – 12:15)

Each WP session of 30 minutes will be based on the following 3 main parts:

- 1- 10 minutes: presentation of the specific actions to be developed at each WP following the detailed workplan description at WATERUN DoA. Each WP Leader will show the presentation.
- 2- 15 minutes for discussion and doubts related to the actions to be done and interactions of the involved partners.
- 3- 5 minutes for conclusions of the work to be done in the following 6 months.

#### Work plan for next period (12:15 – 13:00)

A summary and conclusions of the KO meeting will be shown, as well as a schedule of the actions to be done for the next 6 months will be discussed and concluded.

Other remarks and requirements will be discussed.